



**GREAT LAKES
ENERGY**

1323 Boyne Ave.
Boyne City, MI 49712
1-888-GT-LAKES (485-
2537)
gtlakes.com

Request for Proposal (RFP)

Parking lot Repair and Seal – 10380 Great Lakes Drive, Waters, MI

RFP Issue Date: July 15, 2026

Proposal Due Date: August 14, 2026

Contract Term: 10/15/2026

1. Introduction

Great Lakes Energy is soliciting proposals from qualified contractors to provide **Asphalt crack fill/seal, pothole repair, and parking lot striping/painting** for its' service center located in Waters, MI. The objective is to increase the longevity of the current parking areas.

2. Scope of Services

The selected contractor will provide all labor, equipment, materials, and supervision necessary to perform the following services:

2.1 Asphalt Crack fill and surface sealant

- Liquid tar fill all exposed cracked areas in surface
- Full tar seal across entire surface of asphalt area
- Correct separation/gap at sidewalk as illustrated.

2.2 Hole Repair

- Sawcut and asphalt hot-patch areas as illustrated
- Repair material depth to match existing pavement

2.3 Large Truck Approach Depressions

- Sawcut and add compacted gravel subgrade where illustrated
- Repave asphalt to match existing

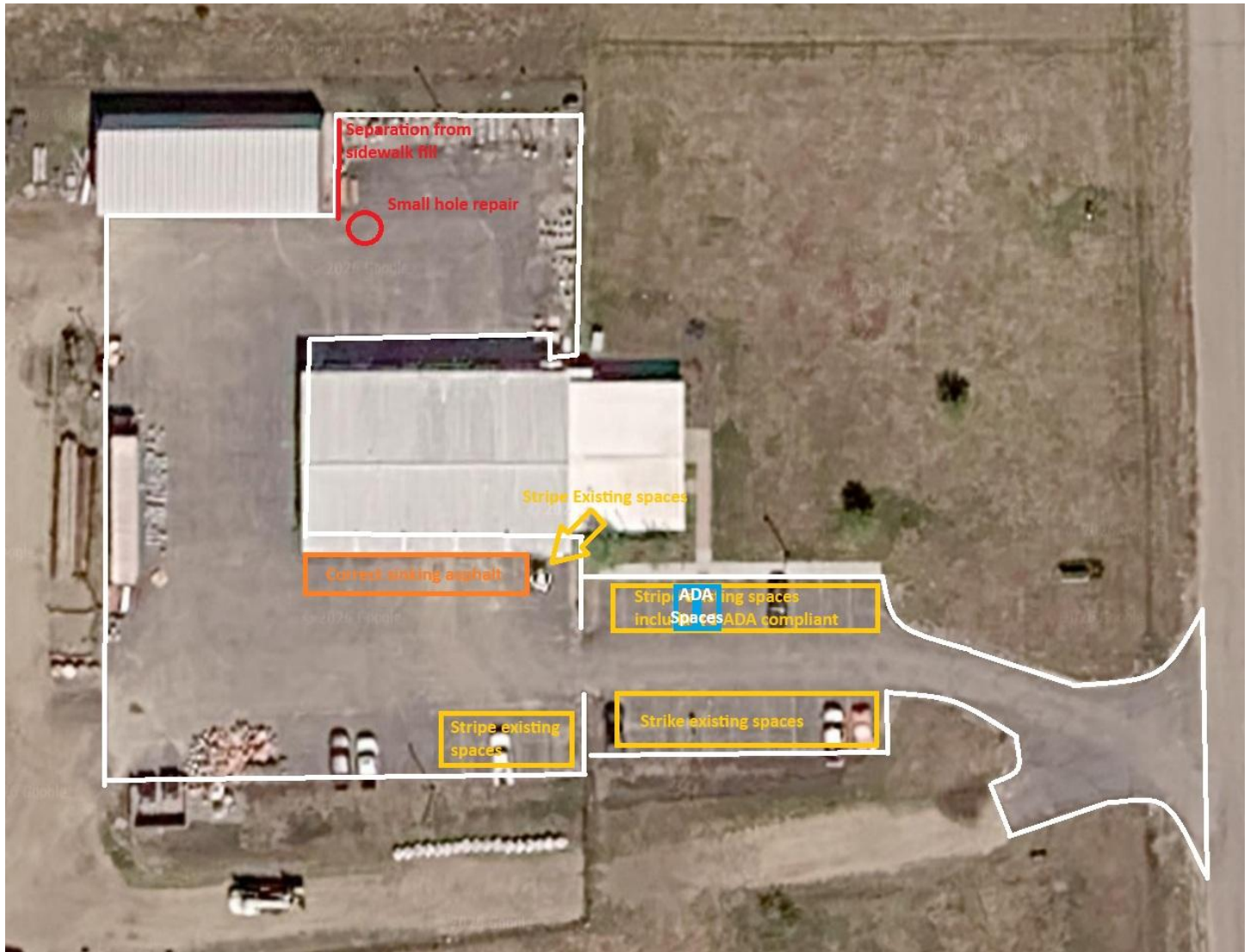
2.4 Parking lot striping/painting

- Project overview below
 - Member parking area to contain the following:
 - South side – 10 standard spaces
 - North side – 7 standard spaces & 2 ADA spaces
 - Behind the fence to contain the following:
 - South side - 10 standard spaces
 - North side – 2 standard spaces between overhead doors & the fence/motorized gate
- Standard spaces to be painted white
- ADA spaces to be painted blue, including corresponding hashed areas

2.5 Service Areas

- Provide services at the following location:
 - **10380 Great Lakes Drive, Waters, MI**
 - Site map included with subject areas defined
 - Crack & surface seal areas marked in gray, outlined with white
 - Small hole repair focus area identified with placemark, and labeled as such
 - Large truck approach depressions outlined in orange

Project Overview (Fig. 1)



3. Service Level Expectations

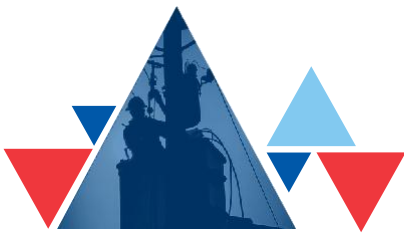
- Maintain safe and accessible conditions at all times
- Ensure ADA compliance for sidewalks and entrances
- Coordinate with Great Lakes Energy staff to ensure minimal disruption to daily operations
- Avoid damage to property, landscaping, and structures. Any damage caused is to be reported to Great Lakes Energy and is the responsibility of the awarded bidder.

4. Contractor Requirements

4.1 Qualifications

- Minimum 5 years of snow removal experience
- Proven experience with commercial properties
- Adequate staffing and equipment capacity

4.2 Insurance Requirements



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Contractor must provide certificates of insurance, including:

- General Liability: \$5,000,000
- Workers' Compensation: \$1,000,000

4.3 Equipment

- List of equipment to be used onsite
- Backup equipment plan for breakdowns

4.4 Personnel

- Trained and experienced operators
- Supervisor assigned to account
- Communication plan to coordinate with GLE area supervisor and GLE Buildings and Grounds staff

5. Proposal Requirements

Proposals must include:

5.1 Company Information

- Company name and address
- Contact person and contact details
- Years in business and relevant experience

5.2 Approach and Methodology

- Proposed timeline for start to completion of project
- Logistical plan with GLE operations team

5.3 Pricing Structure

Provide detailed pricing, for each of the following:

- Crack fill & Surface Seal
- Pothole Repair
- Truck approach depression repair
- Parking lot paint/ striping

5.4 References

- At least 3 references with similar scope of work preferred

6. Evaluation Criteria

Proposals will be evaluated based on:

- Experience and qualifications
- Responsiveness and service approach
- Pricing and cost structure
- Equipment and staffing capacity
- References and past performance

7. Contract Terms

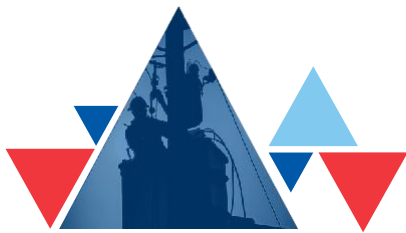
The selected contractor will be required to:

- Enter into a formal service agreement
- Meet all insurance and compliance requirements
- Adhere to agreed service level standards

8. Submission Instructions

Proposals must be submitted by:

- **Due Date:** August 14, 2026
- **Submission Method:** email @ rfp@glenergy.com
- **Contact Person:**



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- (231) 675-0553

Late submissions may not be considered.

9. Additional Information

- Site visits may be scheduled upon request
- Questions must be submitted by August 10, 2026

10. Terms and Conditions

Great Lakes Energy reserves the right to:

- Accept or reject any or all proposals
- Request additional information
- Negotiate terms with selected vendors
- Cancel or modify this RFP at any time